

CENTRAL ADMINISTRATION  
HUMAN RESOURCES AREA  
TEACHING STAFF OFFICE



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

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**SUBJECT: Selection procedures for the hiring of 15 tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022 - 2024RTT08 - Authorisation and call for applications**

**THE RECTOR**

**HEREBY DECLARES**

**Art.1 - Authorisation and announcement of public selection procedures**

The selection procedures are hereby authorised and announced for the hiring of 15 tenure-track researchers (RTT) on fixed-term contracts pursuant to Art. 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, as specified in the annexes that form an integral part of this call for applications.

**Art. 2 – Admissions requirements**

Persons holding a **PhD degree or equivalent qualification**, or, for the relevant fields, a **medical specialisation degree**, are eligible to take part in the selection.

Candidates must meet the prescribed requirements on the date of submission of applications for admission to the selection. **Candidates shall be conditionally admitted to the selection procedure. Until the employment contract has actually been signed, the Rector may issue an order preventing the candidate from signing a contract due to the lack of any one of the admission requirements, specifying a reasonable cause.**

Applicants with a qualification obtained abroad must enclose a copy of the decision issued by the competent authorities recognising equivalency or equivalence to the corresponding Italian qualification. The documentation recognising the foreign qualification, or at least the receipt of delivery of the application for recognition submitted to the competent Authorities, must be produced to the Administration when the contract is signed, it being understood that the documentation certifying the equivalency or equivalence of the foreign qualification must, in any case, be produced to the Administration no later than 180 days after taking up the appointment, under penalty of termination of the employment contract.

Persons who find themselves in one or more of the following situations are excluded from participation in the selection procedure:

- 1) exclusion from the enjoyment of civil and political rights;
- 2) dismissal or removal, or declaration of disqualification from a position of public service within a Public Administration;
- 3) persons already hired on a permanent basis as university professors of the first and second level or as researchers, even if they have left service;

4) persons who, for at least a three-year period, have already entered into university researcher fixed-term contracts - RTT or other researcher fixed-term contracts following the tenure track;

5) being a relative or relative by law, up to and including the fourth degree of kinship, to a professor belonging to the Department proposing the hiring or with the Rector, the Director General or a member of the Board of Administration of the University.

This Administration guarantees equality and equal opportunities between men and women for access to employment and treatment at work.

### **Art. 3 – Submitting an application**

The application to take part in the public selection, as well as the qualifications and the documents and publications deemed useful for the selection procedure, must be submitted electronically, under penalty of exclusion, using the dedicated computer application, on the Pica platform page: <https://pica.cineca.it/unipd/>

For further information on this matter, candidates can refer to the **Notes on the Submission of Applications** and the **PICA Guidelines**, available at:

[https://www.unipd.it/bandi\\_list](https://www.unipd.it/bandi_list)

**The procedure for completing and submitting the application electronically must be concluded no later than 1.00 p.m. on the thirtieth day from the day following the publication in the Gazzetta Ufficiale (Official Journal of the Italian Republic).**

If the specified deadline falls on a public holiday, the deadline will be deferred to the first available working day.

**Under penalty of exclusion, the application must be signed by the candidate and accompanied by a copy of a valid identity document.**

**The candidate may also access the application procedure by means of identification through the SPID system (Sistema Pubblico di Identità Digitale) - level 2. In that case, it will not be necessary to sign the application.**

The service may be temporarily suspended for technical reasons.

In the event of proven technical issues preventing from accessing the service, the Administration reserves the right to accept applications also in paper format, provided that they are received by the deadline of the call for applications.

Those who come from non-EU countries and hold a regular residence permit may use self-certifications with the same methods adopted by EU citizens in case they are required to provide evidence of status, facts and personal qualities that can be certified or attested to by Italian Public Bodies, or if self-certifications are provided in application of international conventions in force between Italy and the candidate's country of origin.

Those who come from non-EU countries and do not hold a regular residence permit may use the online procedure to upload their qualifications in PDF format and certificates, issued by the competent authorities of the State of which they are nationals, accompanied by an Italian translation authenticated by the Italian consular authority certifying their conformity with the original. The originals of these documents must be shown to the committee during the discussion on qualifications and scientific production and, in any case, produced to the Administration at the time of hiring, if this takes place.

The Administration reserves the right, at any stage of the selection procedure, to carry out appropriate checks, including random checks, on the truthfulness of the content of self-certifications.

Reference cannot be made to documents submitted to this or other administrations, or to documents attached to the application for taking part in another selection procedure.

**Information or explanations** on how to submit applications may be requested from the Teaching Staff Office (telephone number: 049-8273170 - 049-8273288 – 049-8271929), by sending an email to [reclutamento.docenti@unipd.it](mailto:reclutamento.docenti@unipd.it).

If you only need to report purely technical problems, please contact support by accessing the link at the bottom of the page: <https://pica.cineca.it/unipd>

#### **Article 4 - Content of applications**

In their application, candidates should include the following details:

- 1) surname and name;
- 2) tax identification number;
- 3) place and date of birth;
- 4) place of residence;
- 5) nationality;
- 6) the selection they intend to take part in, specifying the Department, the Academic Recruitment Group and the subject area, as well as an indication (if appropriate) of whether it is a “first call for applications” or “second call for applications”, if provided for in the relevant annex to the call for applications;
- 7) that they meet the admission requirements set out in Article 2 of this call for applications and in the respective annex;
- 8) *if in possession of Italian citizenship*: a declaration of registration in the electoral rolls specifying the municipality or the reasons for any non-registration or cancellation; *if not in possession of Italian citizenship*: a declaration of their enjoyment of civil and political rights in their country of nationality or origin;
- 9) that they have no criminal convictions or the list of any criminal convictions they have received or any pending criminal proceedings against them;
- 10) *for Italian citizens only*: their position with regard to military service;
- 11) that they have not been dismissed or disqualified or been declared removed from a position of public service within a Public Administration;
- 12) that they have not already been hired on a permanent basis as university professors of the first and second level or as researchers, even if they have left the service;
- 13) that they have not, for at least a three-year period, already entered into university researcher fixed-term contracts - RTT or other researcher fixed-term contracts following the tenure track;
- 14) *only for those who do not hold Italian citizenship*: that they have an adequate knowledge of the Italian language;
- 15) that they are not a relative or relative by law, up to and including the fourth degree of kinship, to a professor belonging to the Department proposing the hiring or with the Rector, the Director General or a member of the Board of Administration of the University;
- 16) that they have read the Regulations available at: [https://www.unipd.it/bandi\\_list](https://www.unipd.it/bandi_list)

Candidates with a disability must specify in their application any special assistance or additional time they may need during the interview, pursuant to Legge (Law) no. 104 of 5 February 1992.

In their application, candidates may elect an address for service for the purposes of communicating with the University Administration. Telephone numbers and email addresses must also be specified.

Any change to the contact details specified in the application must be promptly notified to the Rector by certified email ([amministrazione.centrale@pec.unipd.it](mailto:amministrazione.centrale@pec.unipd.it)), or sent to the Teaching Staff Office, by means of a duly signed and dated declaration with an attached copy of a valid identity document, via email to [reclutamento.docenti@unipd.it](mailto:reclutamento.docenti@unipd.it)

The Administration accepts no liability in the event of unavailability or loss of correspondence due to the candidate providing incorrect information about their address or their failure or delay in notifying a change in the address specified in the application, or for any postal or telegraphic errors, or for any errors attributable to third parties, unforeseeable circumstances or force majeure.

## **Art. 5 – Elements to be assessed**

Pursuant to the Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, the elements to be assessed are as follows:

### **a) Scientific publications**

Publications or texts accepted for publication in accordance with the regulations in force, as well as essays included in collective works and articles published in journals in paper or digital format are taken into account for the purposes of assessing publications, with the exclusion of internal notes or departmental reports if they do not have an international ISSN or ISBN code.

The assessment of scientific publications submitted for the competition is carried out according to the following criteria:

1. originality, innovativeness, methodological rigour and relevance of each publication;
2. congruence of each publication with themes specific to the subject area or with interdisciplinary topics closely related to the subject area;
3. scientific relevance of the editorial position of each publication and its dissemination within the opinion of the scientific community;
4. analytical determination, also according to criteria recognised in the relevant international scientific community, of the individual contribution of the researcher in the case of his/her participation in collaborative work (e.g. first, second, last author/name, corresponding author).

### **b) Teaching Activities**

The volume and continuity of activities are taken into account in assessing teaching activities, with particular reference to the course units and modules that candidates have taken responsibility for, and also to the supplementary teaching and student service activities.

### **c) Research, institutional, organisational, management and service activities**

1. For the assessment of scientific research activities, the quality standards shall take the following aspects into account:
  - a) organising, directing and coordinating national and international research centres or groups, or participating in them, and other research activities such as directing or participating in editorial boards of journals;
  - b) receiving national and international prizes and awards for research activities;

c) participation as a speaker at congresses and conferences of national and international interest.

2. Without prejudice to the assessment of the publications submitted for the competition, the overall consistency of the candidate's scientific production, as well as its intensity and continuity over time, must also be taken into account in assessing the curriculum. For the purposes of assessing this continuity, adequately documented periods of suspension of employment and other periods of leave or leave of absence established by the laws in force and other than those provided for study purposes shall not be taken into account.

For the purposes of assessing the overall consistency of the candidate's scientific production referred to in the previous point, within the fields in which its use is consolidated at an international level, the Committees shall adopt one or more bibliometric indicators that may be normalised according to academic age, such as:

- 1) total number of citations;
  - 2) average number of citations per publication;
  - 3) total "impact factor";
  - 4) average "impact factor" per publication;
  - 5) combinations of the above parameters to enhance the impact of the candidate's scientific production (such as the Hirsch index or other similar criteria).
3. For the purposes of assessing institutional, organisational, management and service activities, the degree of responsibility for the functions performed, as well as their duration and continuity, shall be taken into account.

#### **d) Healthcare assistance activities**

For the purpose of assessing healthcare assistance activities, the congruence of the candidate's overall clinical activity with the subject area that is relevant for the selection or with another relevant field is taken into account, as well as the consistency with the specific functions listed in the call for applications

### **Art. 6 - Publications**

The **publications** that candidates intend to submit must be **sent exclusively in PDF format via the specific section of the online procedure called "Publications and research products considered useful for the selection"**.

**No individual publication must exceed 30 megabytes.**

**Publications** which are considered useful for the selection must be submitted in accordance with the **maximum** number stipulated in the annex to the call for applications. Any failure to comply with the specified maximum limit of publications to be submitted for taking part in the selection will be registered by the Selection Committee and will result in the exclusion from the selection procedure, by order of the Rector.

Without prejudice to the maximum number of publications specified in the annex to the call for applications, for proven and justified technical reasons beyond the applicant's control, publications exceeding the 30-megabyte limit must be included in a specific list to be entered in the online platform; in this case, the publications must be uploaded in non-editable format (PDF/A) onto a portable mass storage device (pen drive, USB key), which must be sent no later than 1 pm on the deadline dates of the call for applications by registered mail, express parcel or courier with acknowledgement of receipt to the following address: Università degli Studi di Padova - Palazzo Storione - Ufficio Personale Docente, Riviera Tito Livio, no. 6, 35123, Padua.

The date stamp of the accepting post office or courier will serve as proof.

On the envelope, candidates must clearly state their name and surname and specify the selection they intend to take part in, as well as the Department, the Academic Recruitment Group and the subject area. The candidate's name and surname and date of birth must also be specified and made available on the device.

Alternatively, both the aforementioned publications (i.e. those exceeding the 30-megabyte limit) and the list may be sent by certified email ([amministrazione.centrale@pec.unipd.it](mailto:amministrazione.centrale@pec.unipd.it)) within the deadline dates of the call for applications.

Only publications or texts accepted for publication, together with a letter of confirmation from the publisher, in accordance with the regulations in force, as well as essays included in collective works and articles published in journals in paper or digital format will be assessed, with the exclusion of internal notes or departmental reports if they do not have an international ISSN or ISBN code.

PhD theses or equivalent qualifications are considered publications pursuant to DM (Ministerial Decree) no. 243/2011 and, if submitted as a publication, will be counted as part of the maximum number of publications.

It should also be noted that only the documents relating to qualifications, publications and curricula uploaded by those submitting an application on the PICA platform and visible and available therein will be assessed by the Selection Committee. In particular, only information that can be found in the application will be used, while **information from the web page links included in the curricula attached to the applications will not be used.**

In the case of publications made abroad, the following details should be provided if possible: the date and place of publication or, alternatively, the ISBN or ISSN code or another equivalent code.

For publications made in Italy prior to 2 September 2006, the requirements provided for by Article 1 of the Decreto luogotenenziale (Lieutenant's Decree) no. 660 of 31 August 1945 must be fulfilled; for publications made as from 2 September 2006, the requirements provided for by Legge (Law) no. 106 of 15 April 2004 and the regulation issued by D.P.R. (Presidential Decree) no. 252 of 3 May 2006 must be fulfilled, in both cases within the deadline date of the call for applications for the selection.

Publications in French, English, German and Spanish may be submitted in the original language. Publications, which will be the subject of assessment, may also be submitted in the original language, in cases where the selection procedure concerns a specific language field.

In other cases, publications written in a foreign language must be accompanied by a translation, in Italian, certified as conforming to the foreign text, drawn up by the competent diplomatic or consular service or by an official translator, or, where permitted, drawn up by the applicant and declared as conforming to the original text by means of a declaration in lieu of affidavit pursuant to Article 47 of D.P.R. (Presidential Decree) no. 445/2000.

The Administration accepts no liability for any errors attributable to third parties, unforeseeable circumstances or situations of force majeure resulting in the non-receipt of the portable storage device.

#### **Art. 7 – Waiver of participation in the procedure**

Any waiver of participation in the selection procedure, signed and dated, must be promptly notified to the Rector via certified email ([amministrazione.centrale@pec.unipd.it](mailto:amministrazione.centrale@pec.unipd.it)) or sent to the Teaching Staff Office as a request in PDF format, duly signed and dated, with an attached copy of a valid identity document via email to [reclutamento.docenti@unipd.it](mailto:reclutamento.docenti@unipd.it)

A waiver will take effect from the first meeting of the Selection Committee following the date of receipt.

#### **Art. 8 - Selection Committee**

The Selection Committee is appointed in accordance with the provisions of Articles 13 and 14 of the current Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, available at the following link:

[https://www.unipd.it/bandi\\_list](https://www.unipd.it/bandi_list)

Starting from the date of publication, on the University's Official Notice Board, of the Rector's Decree appointing the Committee, **there will be a thirty-day period** - referred to in Article 9 of D.L. (Decree Law) no. 120/1995, converted with amendments into Legge (Law) no. 236/1995 - for the submission to the Rector of any objections raised by the persons being assessed. Any such objections, duly signed and dated, with an attached copy of a valid identity document, may be sent to the Teaching Staff Office in PDF format via email to [reclutamento.docenti@unipd.it](mailto:reclutamento.docenti@unipd.it) or via certified email ([amministrazione.centrale@pec.unipd.it](mailto:amministrazione.centrale@pec.unipd.it)).

If all the persons concerned declare that there are no grounds for filing an objection, this 30-day term shall cease in advance. If an objection is filed, provided that this occurs before the setting-up date of the Committee, the term shall run from its occurrence.

Seven days after the publication referred to in the first sentence, the Committee may nonetheless begin its work, it being understood that if any objections are filed, the proceedings will be suspended so that the filed objection may be assessed and that the committee member against whom the objection is filed may be replaced, if necessary.

Taking part in the work of the Committee constitutes an obligation for the members by virtue of their office, except in cases of force majeure. The rules on incompatibility and conflicts of interest shall apply with regard to the composition of the Committees.

### **Art. 9 - Conduct of the selection procedure**

The selection is carried out by the Committee **in accordance the provisions of Article 16** of the Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022.

In particular, at its first meeting, the Committee elects its Chairperson and Secretary from among its members and establishes, in compliance with the call for applications and with **Articles 7-12 of the above-mentioned Regulation**, the criteria for:

- a) the assessment of scientific publications, including PhD theses, if submitted, curriculum, teaching activities and any healthcare assistance activities, in accordance with the provisions;
- b) checking scientific qualifications and language skills in the foreign language specified in the annexes to the call for applications;
- c) checking knowledge of the Italian language for candidates who do not hold Italian citizenship.

**Unless otherwise provided for in the respective annexes to this call for applications**, the Selection Committee specifies the number of points to be awarded to:

- a) scientific publications: between 50 and 70 points;
- b) teaching, supplementary teaching and student service activities: between 5 and 20 points;
- c) research activities, overall scientific production and institutional, organisational and service activities, as relevant to the role: between 10 and 30 points;
- d) healthcare activities, where relevant: between 5 and 20 points.

The activities under letters b), c) and d) must be adequately set out in the curriculum.

The criteria adopted are published on the University's Official Notice Board for at least seven days, as well as on the website of the relevant Department and on the University website. After the seven days have elapsed and the individual Committee members have declared that there are no grounds for incompatibility and that there are no conflicts of interest, the Selection Committee shall proceed with the preliminary comparative assessment of the candidates by expressing a reasoned analytical judgement on their scientific publications, teaching activities, research activities, institutional, organisational, management and service activities, as relevant to the role, and also healthcare assistance activities, according to the established criteria and parameters.

**All candidates are admitted to the discussion if there are no more than six candidates.**

In this case, at the end of the meeting for establishing the criteria, the Committee may examine the admitted applications and convene two meetings to be held consecutively. In the first meeting, a preliminary comparative assessment of the candidates will be carried out, the results of which will be published immediately afterwards; in the second meeting, a public discussion will take place. The date, venue, time and manner of conduct of the public discussion shall be published on the University's Official Notice Board and on the website of the relevant Department, and also posted on the University's website, at least twenty days before the discussion is due to take place, and at the same time it will be indicated whether, in accordance with Article 16, paragraph 13 of the Regulations, the public discussion will be conducted online or in person.

**Conversely, if there are more than six candidates,** following the preliminary comparative assessment, the Committee shall admit the most deserving candidates on a comparative basis to the public discussion of their qualifications and scientific production, to an extent of between 10 and 20 per cent of the total number of candidates, but not less than six.

The list of candidates admitted to the discussion, together with the reasoned analytical judgements relating to the comparative preliminary assessment, as well as the manner of conduct of the discussion, the venue, date, and time of the discussion and of the oral test shall be published on the University's Official Notice Board and on the website of the relevant Department concerned, and also posted on the University website, at least twenty days before the discussion and at the same time it will be indicated whether, in accordance with Article 16, paragraph 13 of the Regulations, the public discussion will be conducted online or in person.

**Announcements on the University's Official Notice Board shall have, to all intents and purposes, the value of an official notification. Therefore, candidates are required to attend on the specified days and at the specified venue, with a valid identity document, without receiving any further summons. Failure to attend or to connect online shall be considered an implicit and final waiver of participation in the selection.**

Following the discussion, the Committee shall award an analytical score to each of the publications submitted, the teaching activities, research activities, institutional, organisational, management and service activities, as relevant to the role, and also healthcare assistance activities, where relevant, according to the established criteria and parameters, and provide their assessment for the oral test.

By a decision taken by a majority of the members, the Committee shall select the successful candidate, who must have achieved an overall score of at least 70 points. **No ranking lists will be established following the awarding of points.**

The judgements expressed by the Committee are published on the University's Official Notice Board and on the website of the relevant Department, and also posted on the University website. An announcement on the University's Official Notice Board shall have, to all intents and purposes, the value of an official notification.



**As provided for in Article 17** of the Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, the work of the Committee must be completed within four months from the date of publication of the decision establishing its appointment. The Rector may, for proven and exceptional circumstances specified by the Committee, defer the deadline for the conclusion of the procedure, for one time only and for no more than two months.

The accuracy of the records shall be confirmed by a rector's decree within thirty days from the delivery of the reports to the competent office; this deadline may be extended by a further thirty days, by specifying a reasonable cause. In the event of any irregularities that can be rectified, the Rector shall send the records back to the Committee by specifying a reasonable cause, so that it can amend the records within a specified deadline. Otherwise, the Rector shall issue an order to declare the records of the procedure null and void.

#### **Art. 10 - The Department's proposal for appointment**

The Council of the Department that has requested the selection, **as provided for in Article 18** of the Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, shall, within 30 days of the date on which the accuracy of the records is confirmed, formulate a proposal to appoint the researcher with a favourable vote of the absolute majority of the first- and second-level professors entitled to vote.

If the Department does not make a proposal for appointment, for the following three years the Department will not be able to request the activation of a selection procedure for a position with the same profile, or, if not provided for, for the same Academic Recruitment Group, except for procedures financed with European Union funds. If no decision is taken within the aforementioned deadline, the Rector shall grant the Department a new deadline of twenty days for acting on the matter. Upon failure to act within the expiry of this second deadline, the decision is referred to the Board of Administration.

The Department's proposal for appointment is submitted to the Board of Administration for approval and for the subsequent appointment.

#### **Art. 11 - Employment contract and hiring**

The researcher is hired upon conclusion of the appointment procedure referred to in Article 10 above, in accordance with the provisions of Title IV - Employment Relationship, Articles 20-26 of the Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, by stipulating a fixed-term employment contract, signed by the researcher and the Rector.

The rights and duties of the researcher are governed by the current legal provisions on the legal status of university teaching staff and by the current Code of Ethics of the University of Padua.

Without prejudice to the provisions of Article 53 of Decreto Legislativo (Legislative Decree) no. 165/2001, an **RTT researcher's contract is not compatible with the following situations:**

- a) other employment contracts with public or private entities;
- b) self-employment;
- c) research contracts also at other universities or public research organisations;
- d) any scholarship for any purposes whatsoever awarded by national or foreign institutions, unless it is for the purpose of international mobility for research activities.

e) the performance of other activities that are forbidden by law or by other regulatory sources or which may conflict with the University's institutional activities, except, for researchers with a part-time, fixed-term commitment, the pursuit of freelance activities and self-employment, provided that it does not give rise to conflicts of interest with respect to the University. In any case, the provisions of the current University Regulations on the criteria and procedures for granting authorisations to professors and researchers to carry out external assignments shall apply, subject to the legal provisions governing the employment relationship of researchers on fixed-term contracts.

**The RTT researcher contract is compatible with the following situations:**

- a) registration on a PhD programme, provided that the researcher is registered without a PhD grant or renounces said grant;
- b) registration in non-medical specialisation schools, provided that the researcher does not receive a grant for attending such schools.

The economic and welfare treatment of the researcher is governed by the relevant applicable legislation.

**Art. 12 - Documentation required to proceed with the hiring process**

In order to proceed with the hiring process, the selected researcher shall be required to submit the declarations pursuant to Articles 46 and 47 of D.P.R. (Presidential Decree) no. 445/2000 to the Teaching Staff Office, certifying that he/she meets the requirements laid down by the regulations in force for admission to employment, as specified in Article 4, paragraph 1 of this call for applications, as well as self-certifications of certificates attesting his/her marital status, the composition of his/her family unit, his/her belonging to any protected categories, any pension entitlement and any registration in professional registers.

He/she must also submit a declaration pursuant to Articles 46 and 47 of D.P.R. (Presidential Decree) no. 445/2000 that he/she does not hold any other employment relationships with public or private entities and does not engage in industrial or commercial activities. Without prejudice to the aforementioned incompatibilities, if the researcher is an employee of a Public Administration body or a private body or company, he/she must submit a declaration accepting the position offered.

Researchers who are citizens of non-EU countries may submit self-certification pursuant to Articles 46 and 47 of D.P.R. (Presidential Decree) no. 445/2000, limited to their status, personal qualities and facts that can be certified or attested to by Italian public bodies; if the information requested relates to documents drawn up abroad and not registered in Italy or at an Italian consulate, they must submit the certification issued by the competent authorities of the State of which they are nationals, accompanied by an Italian translation authenticated by the Italian consular authority certifying its conformity with the original.

A researcher who is a non-EU citizen must have a valid residence permit for employment in Italy.

**Art. 13 - Final provisions**

**For all matters not covered by this call for applications, the rules set forth in the current Regulations for the hiring of tenure-track researchers (RTT) on fixed-term contracts pursuant to Article 24 of Legge (Law) no. 240/2010, as amended by Legge (Law) no. 79/2022, shall apply.**

For the purposes of the application of the provisions of Legge (Law) no. 241 of 7 August 1990, the person in charge of the procedure is Anna Maria Fusaro, Head of the Teaching Staff Office - Riviera Tito Livio no. 6, Padua.

The processing of personal data required by this call for applications is exclusively for all activities related to this selection procedure. The privacy policy, provided pursuant to Article 13 of Regulation (EU) no. 2016/679 - General Data Protection Regulation, is available at <https://www.unipd.it/privacy>

Padua, *date of registration*

**The Rector**

Prof. Daniela Mapelli

*Digitally signed pursuant to Italian Legislative Decree 82/2005*